

Nanhua University Regulation of Subsidy and Award for Students' Participation in Off-Campus Competition (Revised)

Approved by 101st Academic Year 2nd Semester 5th Executive Meeting on 26 June 2013

Approved by 102nd Academic Year 2nd Semester 4th Executive Meeting on 4 June 2014

Approved by 103rd Academic Year 2nd Semester 2nd Executive Meeting on 13 April 2015

Proposed for Discussion by 108th Academic Year 1st Semester 4th Executive Meeting on 9 December 2019

Art. 1 In order to encourage students to participate in various off-campus competitions, this regulation was set to develop students' potential and creativity to be honor and aggressive and to raise school's prestige.

Art. 2 Students who participate in regional competition, approval of chief executive officers is needed to apply for subsidy and award, while approvals of vice-principals are needed for national competition and approval of principal for international competition. Subsidy can be applied by project if student is recommended by school. Subsidy and award only available for students in school or apply by entries of graduates within one year after graduation.

Art. 3 Documents needed for application

1. Subsidy: Hand in application form (including materials grants application form and attachments 1 & 2) two weeks before competition is hold. If fail to do so, hand in within two weeks after competition is held.
2. Information of host, number of participants and regulations of competition.
3. Entries or design concept.
4. Award: Hand in application form two weeks after result was announced, with certificate or other proof of participation.

Art. 4 Applicants should send documents listed in Art.3 to department office for primary review, college for secondary review and to Students Affairs Office for final review. Amount of subsidy and award will be decided in committee meeting and announced after approval of principal.

Committee is consisted of

1. Coordinator: Vice principal who supervising this regulation's affairs.
2. Committee members: Deans of Academic Affairs, Students Affairs, Research and Development Affairs, International Student Affairs, and Chairman of

each colleges and General Education Center. Committee member should appoint a deputy if could not attend a meeting.

Art. 5 Principles of review: Reputation, professional, importance, representativeness and contribution of the competition.

Art. 6 Principles of application

1. Subsidy items including transportation fees, insurance and materials expenses, total amount should exceed the maximum amount of subsidy. Subsidy of transportation fees is according to regulations set by Ministry of Education.
2. Applicants should hand in information and documents listed in art.3 to Students Living Guidance Unit before deadline.
3. Amount of subsidy below 3000ntd can verify by chief executive officers.

Art. 7 Grade of subsidy and award

Grade of competition	Regional		National		International	
	Participated in two or less regions of the North, Central, South, and Eastern regions of the country, and at least 5 different schools or institutions, and more than 20 teams or more than 30 pieces of works have participated in the competition.	Participated in 3 or more regions of the North, Central, South, and Eastern regions of the country, and more than 30 teams or more than 50 pieces of works have participated in the competition.	At least 3 countries exclude mainland of China, Hong Kong and Macau participated in the competition, and more than 15 teams or more than 20 pieces of works have participated in the competition.			
Amount of subsidy (upper limit)	Team	Individual	Team	Individual	Team	Individual
	10,000ntd	5,000ntd	20,000ntd	10,000ntd	40,000ntd	20,000ntd
Award	Award Classification		Award Classification		Award Classification	
1st place	2 minor merits and a		8,000ntd		20,000ntd	

	certificate	Major merit and a certificate	2 major merits and a certificate
2nd place	Minor merit and a certificate	5,000ntd	15,000ntd
		Major merit and a certificate	2 major merits and a certificate
3rd place	2 honorary mentions	3,000ntd	10,000ntd
		Major merit and a certificate	2 major merits and a certificate
Merit award	Honorary mention	-	3,000ntd
		2 honorary mentions	2 minor merits and a certificate

Remark:

1. If the number of teams or works in each competition does not reach the standard, the review committee can award the rewards for comprehensive review based on the competition's popularity, professionalism, importance, representativeness, and contribution.
2. The national competition's awards of excellent works, preferences or other awards of the same level, which are proved to be difficult to obtain, can be awarded NT1000 to NT2000 by the review committee.

Art. 8 Notice on subsidy application

1. Each student and entries can apply subsidy for one time each semester (appointed to participate is not subject to the limit). If competition is rescheduled or canceled after subsidy was approved, applicant has to inform Students Affairs Office to sign for approval.
2. Applicants should hand in financial statements signed by unit director to Student Affairs Office within two weeks after competition was held for reimbursement of expenses.

Art. 9 Team of participants who applied for award should allocate it by self. Various type of award should receive according to related tax act.

- Art. 10 Amount of subsidy and award will regulate on the basis of budget and quota of applicants. Award of major merit will decide in committee meeting and announce after approval of principal.
- Art. 11 Application on subsidy and award of sport competitions should refer to Nanhua University Students Sports Merit Award Regulation. While competition related to club and society or student association should refer to Nanhua University Subsidy on Student Club Activities Regulation.
- Art. 12 Application on subsidy and award of competitions of Teaching and Learning Excellence Program should refer to regulations related to the project.
- Art. 13 This regulation is approved by Executive Meeting and implemented on approval of principal. Any amendment will undergo the same procedures.