

**南華大學 學年度第 學期碩、博士論文口試流程審核表**

Nanhua University \_\_\_\_\_ Academic Year \_\_\_\_\_ Semester

**Master's/PhD Degree Oral Defense Examination Form**

學生資料欄 (學生自行填列) Student Information (To be filled out by student)	中文姓名 Chinese Name	學 號 Student ID No.						
	英文姓名 English Name (as in passport)	修業類別 Degree	<input type="checkbox"/> 碩士班 Master's <input type="checkbox"/> 博士班 PhD <input type="checkbox"/> 碩士在職專班 Part-time Master's					
	系 所 名 稱 Department/ Graduate Institute							
	論文題目(中文)Thesis Title (Chinese):							
	論文題目(中文)Thesis Title (English):							
口試委員 表列 Thesis Oral Defense Committee	口試委員 Exam Committee Member	姓 名 Name	最高學歷 Academic Qualification	現職服務單位 Current Affiliated Institution	職 稱 Position	教師證書字號 Certification No.	<input checked="" type="checkbox"/> 校 內 Internal Examiner	<input checked="" type="checkbox"/> 校 外 External Examiner
	指導教授 Advisor							
	委員 Committee Member							
	委員 Committee Member							
	委員 Committee Member							
資格審核 (系所助理填列) Approval of Qualification for Oral Exam (To be filled out by Dept. Office)	<input type="checkbox"/> 該生已符合學系所畢業規定，共計_____學分。(檢附歷年成績單) The student has fulfilled the requirements of the Department/Graduate Institute to graduate, and has completed a total of _____ credits. (Please see attached academic transcript)							
	<input type="checkbox"/> 該生本學期尚有修課，共計_____學分；且應修科目成績皆達及格標準。(檢附當學期課表及歷年成績單) The student still has courses to complete, totaling _____ credits, which he/she needs to attain a passing grade. (Please see attached current semester class schedule and academic transcript)							
	<input type="checkbox"/> 該生已修讀通過「臺灣學術倫理教育資源中心」線上平台或經系上同意之相關「學術倫理」課程，並檢附修課證明文件。(107學年度(含)起入學之碩士班、碩士在職專班與博士班學生) The student has completed the academic ethics course on the 'Center for Taiwan Academic Research Ethics Education' online platform or other academic ethics course approved by the Department/Graduate Institute, and has attached the relevant documents as proof of completion. (Applicable to all graduate students admitted from the 2018 academic year onwards)							
	<input type="checkbox"/> 完成論文原創性比對結果，比對結果_____%。 An originality analysis of the thesis has been completed, with a score of _____%.							
	<input type="checkbox"/> 繳交「無違反學術倫理聲明書」。 Submitted the "Academic Ethics Statement".							
學生簽章 Student Signature	Date:			系所助理(簽章) Department Secretary Signature	Date:			

指導教授及 系所主管 意見欄 Advisor and Department Chair/Institute Director Comments	<p>1. 本人認為_____君已具備本系所養成教育及專業訓練，其口試論文亦符合「南華大學博碩士學位論文格式規範」，特向本系所碩、博士資格審查小組推薦其論文初稿，以參加論文口試。 I am satisfied that _____ (Student name) has met the candidacy requirements of the Department/Graduate Institute, and his/her thesis has met the requirements under the 'Nanhua University Formatting Guidelines for PhD and Master's Thesis/Dissertation' regulations. I hereby recommend that the student proceed with his/her oral defense examination.</p> <p>2. 已確認學生完成論文原創性比對，並符合學術倫理規範。 The student has completed the originality analysis of the thesis. The originality report complies with academic integrity and ethics regulations.</p> <p>3. 論文是否符合系所專業研究領域<input type="checkbox"/>是<input type="checkbox"/>否。 Does the thesis fall within the Department's/Graduate Institute's field of study? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>指導教授（簽章） Advisor: _____ Signature _____ Date _____</p> <p>系所主管（簽章） Department Chair/ Institute Director: _____ Signature _____ Date _____</p>
備註 Remarks	<p>1. 本學位論文考試係依據學位授予法及其施行細則暨本校學則等有關規定辦理。 Oral examination procedures are regulated under the relevant degree and academic program rules and regulations of the University.</p> <p>2. 碩、博士班研究生須修滿各系所規定之必修及最低畢業學分，博士班研究生須通過博士學位候選人資格考核後，方得核定論文考試成績。 Master's and PhD applicants are required to complete their Department's required credits and minimum number of credits needed for graduation before applying for oral defense. PhD applicants may only apply for oral defense examination after their candidacy has been approved.</p> <p>3. 碩、博士學位考試委員資格依本校博士班、碩士班研究生學位考試辦法第四條規定辦理。博士學位考試委員五人至九人，碩士學位考試委員三人至五人，均由校長遴聘之，其中校外委員須三分之一（含）以上，由口試委員互推一人為學位考試主持人，但指導教授不得擔任主持人。 Selection of Oral Defense Committee members of Master's and PhD students is governed by Article 4 of the Degree Conferral and Examination Regulations. Committee members shall comprise 5 – 9 members (PhD) and 3 – 5 members (Master's). The final selection of committee members is at the discretion of the president. At least 1/3 of the Committee shall consist of external examiners. The Chair of the Committee shall be nominated by committee members. The applicant's advisor cannot be the Chair.</p>

**Master's/PhD Degree Oral Defense Examination Form**

口試成績 評定表列 Oral Defense Examination Grade	口試日期 Oral Defense Exam Date	_____ Year                      Month                      Day	口試地點 Exam Venue		
	口試總平均成績 Oral Exam Final Score	% (round off to whole number)			
	結 論 Committee Decision	<input type="checkbox"/> 通過 Pass <input type="checkbox"/> 修正後通過(依口試委員意見修正，並授權指導教授審議) Pass after revision (revise according to committee member's suggestions; revisions to be approved by advisor) <input type="checkbox"/> 不通過 Fail <input type="checkbox"/> 其他 Other			
	口試主持人 (簽章) Committee Chair Signature	統合所有口試委員評定意見，論文是否符合系所專業研究領域 <input type="checkbox"/> 是 <input type="checkbox"/> 否。 Based on all committee members' comments, does the thesis fall within the Department's/Graduate Institute's field of study? <input type="checkbox"/> Yes <input type="checkbox"/> No  _____ <div style="display: flex; justify-content: space-between;"> <span>Signature</span> <span>Date</span> </div>			
	所有口試 委員(簽章) Committee Members Signature	_____ Signature _____ Signature _____ Signature			
	論文完成修改並同意付印 Final Thesis Revisions Completed and Agree to be Sent for Printing	指導教授(簽章) Advisor: _____ <div style="display: flex; justify-content: space-between;"> <span>Signature</span> <span>Date</span> </div>			
系所審核 Approved by Dept.	系所助理(簽章) Department Secretary Signature	系所主管(簽章) Department Chair/Institute Director Signature	院主管(簽章) College Dean Signature		
備 註 Remarks	一、論文考試成績評分以七十分為及格，一百分為滿分，論文考試成績以出席委員評定分數平均決定之。 A score of 70% is a pass; 100% is a perfect score. The final score is determined based on the committee members' decision. 二、論文考試成績評分以一次為限。若指導教授超過一位，則請共同評定一個分數。 The oral exam score may only be scored once. If there are more than one thesis advisor, please give one score. 三、論文考試成績評定不及格而其延長修業年限尚未屆滿者，得於次學期或次學年申請重考，重考以一次為限。 Applicants who fail the oral examination and are eligible to extend their studies are allowed to retake the exam the following semester or academic year. Students may only retake the exam once. 四、論文考試成績評分通過後，敬請考試委員在論文封面扉頁簽名。 All committee members are required to sign on the cover of the thesis of applicants who have passed the oral defense examination. 五、口試通過之認定條件：口試平均成績70分以上並經各口試委員(含指導教授)簽名認可。 An oral defense examination is granted a pass when the following conditions have been met: an average final score of 70% or above has been given and confirmed by the signatures of all committee members (including the advisor). 六、繳交本表截止日請依教務處公告時程辦理。 Please refer to notices posted by the Office of Academic Affairs for the deadline for the submission of this form. 七、學位論文申請延後公開或不予公開，由學生口試前提出「南華大學博碩士論文延後公開審核表」，於口試時一併審查。 The "Request to Delay Public Access of Master's and Doctoral Thesis/Dissertation Approval Form" must be completed before the oral defense exam. The decision for whether or not public access to a thesis/dissertation may be delayed or denied will be made during the oral defense exam.				
Office of Academic Affairs	<input type="checkbox"/> 准予頒發畢業證書 Approved <input type="checkbox"/> 不核發畢業證書 Not Approved <input type="checkbox"/> 尚須視本學期修業成績情況，決定是否准予頒發畢業證書。 Approval to be determined after review of current semester's grades.				
註冊組承辦人 Registration Division Administrator		註冊組組長 Registration Division Head		教務長 Dean of Academic Affairs	