南華大學 114 學年度
人文學院人間佛教數位學習
碩士在職專班招生簡章

Admission Guidelines for the In-Service Master's Program in Digital Learning of Humanistic Buddhism, College of Humanities, Nanhua University, Academic Year 2025-2026

本校地址：62249 嘉義縣大林鎮南華路一段 55 號
本校網址：http://www.nhu.edu.tw
招生委員會電話：05-2721001 轉 1171~1173
招生委員會傳真：05-27202340

Address: No. 55, Sec.1, Nanhua Rd., Dalin Township, Chiayi County 62249, Taiwan
Website: http://www.nhu.edu.tw
Admissions Committee Phone: 05-2721001 ext. 1171
Admissions Committee Fax: 05-2720234

南華大學招生委員會編印

※為維護權益，請考生務必詳閱簡章內容※

南華大學 114 學年度人文學院人間佛教數位學習碩士在職專班招生重要日程表

Important Schedule for the Admission to the In-Service Master's Program in Digital Learning of Humanistic Buddhism, College of Humanities, Nanhua University, Academic Year 2025-2026

項目 ／ Item	日期 ／ Date
報名 Application for Registration	114 年 4 月 7 日（星期一）至 114 年 5 月 6 日（星期二）止 From April 7, 2025 (Monday) to May 6, 2025 (Tuesday)
各系所網頁公告口試時間 Announcement of Oral Examination Schedule on Department Websites	114 年 5 月 21 日 May 21, 2025
口試 Oral Examination	114 年 5 月 24 日 May 24, 2025 （有關口試時間如有特殊情況，可預先與報考系所助理聯絡當天口試時段） Should there be any exceptional circumstances concerning the timing of the oral examination, please contact the department assistant in advance to discuss scheduling arrangements for that day.
放榜及網路下載成績單 Announcement of Results and Online Transcript Download	114 年 6 月 12 日（星期四） June 12, 2025 (Thursday)
複查成績 Grade Review	114 年 6 月 19 日（星期四） June 19, 2025 (Thursday)
新生報到及驗證 New Student Registration and Verification	114 年 6 月 26 日（星期四）前 By Thursday, June 26, 2025
備取生最後遞補截止日 Deadline for the Supplementary Admission of Reserve Students	114 年 9 月 2 日（星期二） September 2, 2025 (Tuesday)

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南華大學 114 學年度人文學院人間佛教數位學習碩士在職專班招生簡章

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壹、專班簡介 Overview of the Program

一、依循星雲大師創校理念及本校教育宗旨，人文學院人間佛教數位學習碩士在職專班（以下簡稱本專班）的辦學理念有三：1.建構當代人間佛教理論，深化人間佛教研究，以開智慧之門。2.重視人間佛教實踐的實證研究以啟社會中流。3.推動人間佛教理論與實務的結合，以淨化身心再創生命價值。

二、線上學習取得正式碩士學位：教育部認證全國第一且亞洲唯一的人間佛教研究線上課程，不限時間、不限空間，靈活學習，兼顧事業及家庭，只要修滿 30 個學分（含通過碩士論文考試），即取得正式的碩士學位。

三、集中實體授課時間，跨境實務學習：運用線上課程深入人間佛教理論研究後，實體課程與佛光山叢林學院及佛光山各地道場合作，直接走進人間佛教場域，以體驗式、情境式學習，領會星雲大師佛法在人間的思想核心，進而深化人間佛教研究。

四、人間佛教專業課程，理論應用兼具：運用本校精心規劃的資訊科技輔助學習平臺克服空間及時間的障礙進行學習，不僅讓全球五大洲的所有人間佛教創辦的大學或各道場能藉此一機會再深化對人間佛教思想的研究及應用，對於台灣本地較偏遠、交通不便區域以及非學校型態之各教育機構或道場的弘法師、學佛者們，也能在人間佛教研究上有專業發展機會。

1. **In accordance with the vision of Venerable Master Hsing Yun for the establishment of the university and the educational mission of Nanhua University,** the In-Service Master's Program in Digital Learning of Humanistic Buddhism (hereafter referred to as "the Program") is founded upon three fundamental principles: 1)To develop contemporary theories of Humanistic Buddhism, thereby enhancing research that facilitates the pursuit of wisdom. 2)To prioritize empirical studies on the practice of Humanistic Buddhism, thereby fostering societal transformation. 3)To harmonize Humanistic Buddhist theories with practical applications, promoting the purification of body and mind and redefining the intrinsic value of life.
2. **Online Learning Leading to an Accredited Master's Degree:** The Program offers the first Ministry of Education-accredited online course in Humanistic Buddhist studies in Taiwan and Asia. Its flexible format, which is not constrained by time or location, allows students to effectively balance their professional and familial responsibilities. Upon the completion of 30 credits, including the successful defense of a master's thesis, students will be awarded an official master's degree.
3. **Blended Learning with Cross-Border Practical Studies:** Following their engagement with theoretical research in Humanistic Buddhism through online courses, students will participate in in-person classes in collaboration with Fo Guang Shan Tsung-Lin University and various Fo Guang Shan temples. These experiential, context-driven learning opportunities will enable students to delve into the core teachings of Venerable

Master Hsing Yun regarding the integration of Buddhism into daily life, thereby enriching their understanding of Humanistic Buddhism.

4. **Professional Humanistic Buddhist Curriculum with Theoretical and Practical Integration:** Utilizing the university's advanced information technology learning platform, the Program transcends barriers of time and space, offering global opportunities for the study and application of Humanistic Buddhism. It caters to individuals across five continents, including those affiliated with universities and temples established by Humanistic Buddhism, as well as individuals in Taiwan's remote areas, regions with limited transportation, and non-traditional educational institutions. This approach ensures that Buddhist practitioners, educators, and scholars have access to professional development opportunities within the realm of Humanistic Buddhist studies.

貳、專班發展特色 Program Development Features

一、招生對象國際化　以境內外在職人士為主要招生對象。

二、教學模式數位化　專班課程主要以遠距方式教學。

三、課程設計專業化　專班課程通過教育部數位學習課程認證。

1. Internationalized Recruitment
   The program primarily targets in-service professionals both domestically and internationally.
2. Digitalized Teaching Model
   Courses are delivered primarily through distance learning methods.
3. Professionalized Curriculum Design
   The program's courses have been certified by the Ministry of Education for digital learning.

參、修業年限 Length of Study Period

修業年限為一至四年，在職生得酌予再延長一年，詳細修課內容、畢業條件，依本校及系所相關規定。

The typical duration of study ranges from one to four years. In the case of in-service students, an extension of up to one additional year may be permitted. Specific course requirements and graduation criteria are governed by the applicable regulations of the university and the respective department.

肆、上課地點及時間 Location and Schedule of the Class

一、遠距同步及非同步課程為線上授課。

二、實體課程：每學期另行安排上課時間、地點。以在校本部（62249 嘉義縣大林鎮南華路一段 55 號）上課為原則，上課時段原則上為集中時段授課，將於每學期視招生情況調整。

1. Online Courses: Courses are offered via both synchronous and asynchronous distance learning modalities.

2. In-Person Courses: In-person classes are organized each semester, with specific details regarding timing and location communicated separately. These classes predominantly take place at the main campus located at No. 55, Sec. 1, Nanhua Rd., Dalin Township, Chiayi County, 62249. Sessions are typically structured in concentrated blocks, with modifications implemented each semester based on enrollment figures.

伍、報考資格 Eligibility Criteria for Examination

◎ 除下列應考資格外，於專班分則中另訂有「特定報考資格」者，仍須符合該項規定方得報名。

◎ In addition to the general eligibility criteria listed below, applicants must also meet any specific qualifications outlined in the program-specific regulations to be eligible for registration.

一、在職生報考資格：

（一）具備一般生之報考資格。

（二）「在職生」必須為在職人員，取得可茲證明在職之文件。其工作經驗年資之計算，自工作證明書所載日期起算，至 114 年 9 月 2 日止。

1. Eligibility for In-Service Applicants

(1) Must meet the general eligibility criteria for regular applicants.

(2) In-service applicants are required to be currently employed and must provide valid proof of employment. Work experience will be calculated based on the date stated in the employment verification document, up to September 2, 2025.

二、具備一年以上工作經驗之現仍在職境內外人士，並符合下列條件資格之一：

（一）國內經教育部立案之大學或獨立學院畢業，取得學士學位。

（二）符合教育部採認規定之國外大學或獨立學院畢業，取得學士學位。

（三）本專班不招收「入學大學同等學力認定標準」之考生。

（四）港澳地區及外籍人士欲報考者，需分別符合《香港澳門居民來臺就學辦法》及《境外生來臺就學辦法》之規定，入學報考等就讀事項請於報名前諮詢各該辦法之相關單位，錄取後如因故（含居留問題）無法就讀，由考生自行負責。

※「境外」係指工作地在臺澎金馬以外之地區。

※國籍要求依據中華民國教育部「數位學習專班申請及審核作業要點」：第七點第一項第一款之專班招生對象：

1. 持有中華民國護照之臺灣地區人民。
2. 境外生在臺已有合法居留身分者。
3. 香港澳門居民非以就學事由，已在臺灣地區取得合法居留身分者。
4. 居住境外之香港澳門居民。
5. 居住境外之具外國國籍者。
6. 大陸地區人民旅居國外者。

2. Eligibility for Applicants with Over One Year of Work Experience. Applicants with at least one year of work experience, currently employed domestically or internationally, must meet one of the following criteria:

(1) Graduates of Accredited Institutions in Taiwan: Hold a bachelor's degree from a university or independent college recognized by the Ministry of Education (MOE) in Taiwan.

(2) Graduates of Accredited Overseas Institutions: Hold a bachelor's degree from a university or independent college recognized by the MOE's guidelines for foreign academic credentials.

(3) "MOE Regulations for Equivalent Educational Qualifications for University Admission" are not eligible for this program.

(4) Applicants from Hong Kong, Macau, and Foreign Countries: Individuals from Hong Kong, Macau, or foreign countries must meet the requirements outlined in the following regulations:
※ Regulations Regarding Hong Kong and Macau Residents Studying in Taiwan
※ Regulations Regarding International Students Undertaking Studies in Taiwan

Prospective applicants should consult the relevant authorities before applying. Admitted students unable to commence studies due to residency issues are responsible for their own circumstances.

Additional Notes:
※ International refers to regions outside Taiwan, Penghu, Kinmen, and Matsu.
※ Nationality requirements are based on the MOE's Key Points for Application and Review of Digital Learning Master's Programs:
① Citizens of Taiwan holding a Republic of China passport.
② Foreign students with legal residency in Taiwan.
③ Hong Kong or Macau residents with legal residency in Taiwan for reasons other than study.
④ Hong Kong or Macau residents living abroad.
⑤ Foreign nationals living abroad.
⑥ Mainland Chinese citizens residing overseas.

三、依據教育部函轉考選部函釋：「中央暨地方公務人員薦任升等考試及格者，不宜逕行比照相當於高等考試之特種考試及格資格，報考研究所入學考試。」

3. According to the Ministry of Education's Circular Relayed from the Examination Yuan: Individuals who have passed the Junior and Senior Rank Promotion Examinations for Central and Local Civil Servants should not directly equate these qualifications with passing the Special Civil Service Examinations at the equivalent level of the Advanced Civil Service Examinations when applying for graduate school entrance examinations.

四、持境外學歷應符合各該相關學歷採認法規（大學辦理國外學歷採認辦法、大陸地區學歷採認辦法、香港澳門學歷檢覈及採認辦法）之規定，並應符合教育部採認規定之參考名冊所列之境外大學校院（參考名冊請至教育部國際及兩岸教育司網站查閱）。未依規定辦理者，取消錄取資格及入學資格。

4. Holders of foreign academic credentials must comply with the relevant regulations governing the recognition of academic qualifications, including the Regulations Governing the Accreditation of Schools in Foreign Countries, the Regulations Governing the Accreditation of Schools in Mainland China, and the Regulations Governing the

Accreditation and Verification of Academic Credentials in Hong Kong and Macau. Additionally, the institution must be listed in the reference directory of recognized foreign universities and colleges published by the Ministry of Education (MOE). The reference directory can be accessed on the website of the MOE's Department of International and Cross-Strait Education. Failure to comply with these regulations will result in the cancellation of admission and enrollment qualifications.

五、考生報考資格「含學歷（力）、經歷（含年資）」之認定，以網路上輸入或填寫之資料為依據，所有學歷（力）、經歷證件（除系所指定繳交外），均於錄取後才驗證；若經驗證與報名表上之資料不符或證件假借、冒用、偽造或變造，則取消其錄取資格，並由考生自負法律責任。

5. The determination of an applicant's eligibility, including academic qualifications and work experience (including years of service), is based on the information entered or provided online during registration. All academic and work-related documents (unless otherwise specified by the department) will only be verified after admission.
If the verification process reveals discrepancies between the submitted documents and the information provided in the application form, or if any documents are found to be falsified, borrowed, forged, or altered, the applicant's admission will be revoked. The applicant will also bear full legal responsibility for such actions.

六、語言能力規定：本專班以中文為主，凡境外生報考者需檢附 TOCFL B1 等級以上或同等華語文能力證明。學生身份別為以下之一者，無須檢附華語文能力測驗證明但需繳交相關證明。

·母語為中文之申請者（需提供中文背景自述）

·前一學校為中文授課之申請者（例如：馬來西亞華文獨立中學畢業證書）

·前一學位為主修中文之申請者

6. Language Proficiency Requirements: The primary language of instruction for this program is Chinese. International applicants are required to demonstrate proficiency in the Chinese language at a minimum of TOCFL B1 level or an equivalent certification. However, applicants who fulfill any of the following criteria are exempt from the requirement to provide proof of Chinese language proficiency, although they must submit appropriate supporting documentation:

· Native Chinese Speakers: Applicants whose first language is Chinese must provide a personal statement outlining their background in the Chinese language.

·Graduates of Chinese-Medium Institutions: Applicants who have obtained their degrees from institutions where Chinese was the primary language of instruction (for example, graduation certificates from Malaysian Chinese independent high schools).

· Holders of a Degree in Chinese Studies: Applicants whose prior degree is in a field related to Chinese studies.

陸、報名方式及日期 Procedures and Timelines for Registration

一、報名方式：採網路報名，並將應寄繳報名文件及備審等相關資料於**114 年 5 月 6 日**前寄送。網路報名作業流程請詳閱本簡章附錄一「網路報名作業流程」，網路報名網址：http://exam.nhu.edu.tw/。

1. Application Procedures: Applications may be submitted either online. All necessary documents, including application materials and review documents, must be postmarked or submitted by May 6, 2025. For detailed information regarding the online application process, please consult Appendix 1 of this brochure. The online application can be accessed at the following website: http://exam.nhu.edu.tw/.

二、網路報名登錄期間：自 **114 年 4 月 7 日起至 5 月 6 日**止。

在尚未完成「報名確認」，即使「已繳費」、「資料修改正確」，都不算完成網路報名，故請務必完成「報名確認」程序，以免影響自身權益。（為避免網路擁塞，請考生務必自行留意繳費及上網登錄資料時間，並請於規定時間內上網完成報名及繳費事宜）

2. The online registration period is scheduled from **April 7, 2025, to** May 6**, 2025**. Please be advised that registration will not be deemed complete until the "**Registration Confirmation**" process has been successfully finalized, regardless of whether the fee has been paid and the information has been accurately submitted. Applicants are strongly encouraged to complete both the registration and payment procedures within the designated timeframe to prevent any potential complications.

三、收件日期及方式：

（一）郵寄方式：自 **114 年 4 月 7 日起至 5 月 6 日**止，以郵戳為憑（逾期寄件者不予受理，原件退還，並酌扣報名處理費新台幣 300 元，另 1,200 元退還）。

（二）現場收件：自 **114 年 4 月 7 日起至 5 月 6 日**止（週末假日除外），每日**上午 9 時至 12 時；下午 1 時至 4 時 30 分止**，請將審查資料（依系所規定）及報名文件等相關資料送至本校成均館一樓 C101 教務處試務組。

3. Submission Deadlines and Methods

(1) By Mail: Submission period is from **April 7 to May 6, 2025** (based on the postmark). Late submissions will not be accepted, and original documents will be returned with a handling fee of NT$300 deducted, while NT$1,200 will be refunded.

(2) In-Person Submission: Documents can be submitted in person from **April 7 to May 6, 2025** (excluding weekends), between **9:00 AM and 12:00 PM and 1:00 PM to 4:30 PM** at Room C101, Chengjun Building, Academic Affairs Office, Examination Section.

四、報名費：**報名費新臺幣 1,500 元**。

（一）本校學生及畢業校友享有報名費用減半之優待。

（二）低收入戶和境外生一律免繳報名費。

（三）中低收入戶減免 60%報名費：報名費 600 元。

（四）本校校友總會個人會員免繳報名費：
本校校友總會個人會員享免收報名費(請先於網路報名取得繳款帳號，至校友總會確認會員身份及申請證明單，並將證明單繳交至教務處試務組)。

※ 凡符合上述資格者，請上網下載及填寫「南華大學報名費減免優待申請表」，經本處審核通過，即享有優待。下載網址：
http://academic3.nhu.edu.tw ，點選下載專區／試務組。

（五）繳費方式：
上網登錄基本資料後，可採 **ATM 繳費**、至各金融機構櫃檯辦理匯款或信用卡繳費等，完成繳費手續後，始可繼續進行後續報名程序（繳費方式詳見本簡章內附錄二繳費說明）。

4. **Application Fee**: NT$1,500.
   (1) Nanhua University students and alumni are eligible for a 50% discount.
   (2) Low-income applicants and international applicants are exempt from the application fee.
   (3) Middle- to low-income applicants receive a 60% discount (application fee: NT$600).
   (4) Members of the Nanhua University Alumni Association are exempt from the application fee (please obtain a payment account online, verify membership status at the Alumni Association, and submit proof to the Examination Section).
   Eligible applicants must download and complete the "Application Fee Waiver Form" from http://academic3.nhu.edu.tw and submit it for approval.
   (5) Payment Methods
   After entering basic information online, payment can be made via ATM, bank transfer, or credit card. The application process can only proceed after payment is completed (refer to Appendix 2 for payment instructions).

五、報名表件：

（一）報名表乙份（**請勿將報名表裝訂於審查資料內**）。

（二）審查資料依各系所規定繳交（以郵戳為憑），逾期視同放棄該部份計分。境外生請將報名表和審查資料彙整成一個電子檔，寄到下列電子信箱 rs@nhu.edu.tw 。

（三）服務年資證明書，請上網下載，下載網址：http://academic3.nhu.edu.tw 點選下載專區／試務組；如不使用該表，亦可使用機關本身之在職服務年資表格，但須經所屬機關加蓋印信）。

※ **附註：**
1. 第（三）項服務年資證明書於錄取報到時繳驗。
2. 以上所繳各文件，無論錄取與否，恕不退還。

5. Required Documents
   (1) Application Form: Please submit one copy, ensuring it is not bound with other review materials.

(2) Review Materials: These should be submitted in accordance with departmental guidelines, as determined by the postmark date. Late submissions will lead to the forfeiture of the corresponding portion of the evaluation score. International applicants should compile the application form and review materials into an electronic file and send it to the following email address: rs@nhu.edu.tw .

(3) Proof of Work Experience: This document can be downloaded from http://academic3.nhu.edu.tw. Alternatively, applicants may provide forms issued by their respective organizations, provided that these forms are affixed with the official seal of the organization.

※ **Important Notes:**

1. Proof of work experience must be submitted at the time of enrollment.
2. All submitted documents will not be returned, irrespective of the admission outcome.

六、考生報考資格「含學歷（力）、經歷（含年資）」之認定，以網路上輸入或填寫之資料為依據，所有學歷（力）、經歷證件（除系所指定繳交外），均於錄取後才驗證；若經驗證與報名表上之資料不符或證件假借、冒用、偽造、不實者或變造，未入學者取消錄取資格；已入學者開除學籍，亦不發給任何學歷證明，考生自負法律責任。如將來在本校畢業後始發覺者，除勒令繳銷其畢業證書外，並公告取消其畢業資格。

6. The assessment of applicants' eligibility, encompassing academic credentials and professional experience (including duration of service), is contingent upon the information submitted during the online registration process. Verification of all academic and employment-related documents (with the exception of those specifically required by the department) will occur post-admission. In the event that discrepancies are identified during the verification process between the submitted documents and the information provided in the application form, or if any documents are found to be falsified, borrowed, forged, misrepresented, or altered, the following measures will be implemented:

- For applicants who are not enrolled, admission will be rescinded.
- For currently enrolled students, expulsion will ensue, and no academic credentials will be conferred.

Furthermore, should such infractions be uncovered after graduation, the university reserves the right to annul the degree, revoke the diploma, and publicly announce the cancellation of the graduate's qualifications. Applicants will assume full legal responsibility for any violations committed.

柒、注意事項 Essential Information

＊本國生 Domestic Applicants

一、報名手續完成係指完成下列各項，並於報名期限內寄出（郵戳為憑）或繳至教務處試務組，三者均齊備始完成報名作業，若有任一項目未完成，視同未完成報名手續：

（一）網路報名資料輸入。

（二）報名費繳交。

（三）繳交報名表件及系所指定之審查資料。

1. Completion of the Application Process: The application process is deemed complete only when the following requirements have been satisfied, and all materials are either postmarked or submitted to the Academic Affairs Office, Examination Section, by the specified application deadline. All three components must be fulfilled; failure to comply with any of these requirements will result in an incomplete application:
   (1) Submission of online application information.
   (2) Payment of the application fee.
   (3) Submission of the application form along with any review materials specified by the department.

二、已「完成報名費繳費」而「網路報名未成功」或「系所指定審查資料」未於報名期限內寄出（或送達）者，視同未完成報名手續，如欲申請報名費退費者，須於**114 年 5 月 6 日前**（郵戳為憑）申請，酌扣作業處理費 300 元整，逾期恕不受理。申請報名費退費者，請填寫退費申請表，並與繳費收據正本及回郵信封（貼足 28 元掛號郵資）一併寄至本校招生委員會辦理。

2. If the application fee has been paid but the online registration is not successfully completed or the department-specified review materials are not submitted (or received) by the application deadline, the application will be considered incomplete. Applicants who wish to request a refund of the application fee must submit their request by April 29, 2025 (based on the postmark). A processing fee of NT$300 will be deducted from the refund. Late requests will not be accepted. To apply for a refund, please complete the refund application form and mail it along with the original payment receipt and a self-addressed return envelope with NT$28 in registered postage to the Admissions Committee.

三、逾期報名者、資格不符或資料不全遭退件者皆不受理報名，原件退還，並酌扣報名處理費新台幣 300 元，另 1,200 元退還。

3. Applications submitted after the deadline, by ineligible applicants, or with incomplete materials will not be accepted. Original documents will be returned, and a processing fee of NT$300 will be deducted from the refund. The remaining NT$1,200 will be refunded.

四、本校休學生或保留入學資格之研究生不得報考本校同一系所同一學程，經查覺者，一律取消錄取資格。

4. Students currently on leave or those with deferred admission status from this university are not permitted to apply for the same program within the same department. If such cases are discovered, the admission will be revoked without exception. Policy Regarding Current Students and Deferred Admission.

五、考生如經錄取，於報到時尚未取得符合報考資格之證件者，應填具切結書，並於切結書所載之期限內補繳，逾期仍未繳交者，即以自願放棄入學資格論，其缺額由備取生遞補；逾時未報到者，其缺額亦由備取生補足，考生不得以任何理由要求補救措施。

5. If an admitted applicant has not yet obtained the required documents to meet the eligibility criteria at the time of registration, they must complete and submit a declaration form. The missing documents must be submitted within the timeframe specified in the declaration form. Failure to submit the required documents by the deadline will be considered a

voluntary forfeiture of admission. The vacancy will be filled by an alternate candidate. Similarly, if an admitted applicant fails to report for registration within the designated timeframe, the vacancy will also be filled by an alternate candidate. No appeals or remedial measures will be accepted under any circumstances.

六、考生能否報考，應自行依有關法令，或遵照所屬機關或上級機關規定辦理；錄取後能否入學就讀，應自行負責。

6. Applicants bear the responsibility of confirming their eligibility to apply in accordance with applicable laws and the regulations set forth by their respective organizations or governing authorities. Furthermore, admitted applicants must ensure their capacity to enroll and engage in their studies.

七、經錄取新生，如因重病，未能依規定日期註冊入學者，得檢具公立醫院證明或其他有關證明，於註冊截止前，以書面向本校申請保留入學資格，經核准後，得暫緩入學，惟以一學年為限。

7. Admitted students who are unable to register by the designated date due to severe illness may request a deferral of admission by providing certification from a public hospital or other pertinent documentation prior to the registration deadline. Upon approval, the admission may be deferred for a maximum of one academic year.

八、錄取生入學後之修業規定及學籍須遵守教育部相關法規及本校學則規定。

8. Admitted students are required to adhere to the regulations established by the Ministry of Education and the academic policies of the university concerning study and enrollment.

九、錄取入學後之學分抵免，依本校學分抵免辦法及各系所規定分別審核辦理，不得異議。

9. Credit transfers will be evaluated and processed in accordance with the university's credit transfer policies and the specific regulations of each academic department. Appeals will not be accepted.

十、考試時之相關試場規則請詳閱「南華大學試場規則」。

10. Applicants must comply with the examination regulations detailed in Appendix 3, titled "Nanhua University Examination Regulations."

十一、身心障礙或行動困難，不便上下樓梯之考生，請於報名表上備註欄位加註說明，以利安排試場。

11. Applicants with physical disabilities or mobility impairments that hinder their ability to navigate stairs are encouraged to indicate their requirements in the remarks section of the application form to ensure appropriate examination accommodations are made.

十二、如遇不可抗力情事，無法如期於所通知之考試日期舉行考試，本校將另行通知舉行日期。

12. In the event of force majeure circumstances that prevent the examination from occurring on the scheduled date, the university will inform applicants of an alternative date.

＊境外生 International Applicants

境外生之報名及錄取、就學，若本簡章有未盡事宜，依本校招收境外生相關辦法及本校審查會議決議辦理。境外生於本次招生考試，免收報名費、成績複查費用。

The procedures for application, admission, and enrollment for international applicants will adhere to the university's established regulations regarding the recruitment of international students, as well as the determinations made by the university's review committee in instances where this brochure does not offer explicit instructions. International applicants are exempt from registration fee and score review fee for this entrance examination.

玖、系所分則招生規定 Department-Specific Admission Policies

<table>
<tr><td>系所別
The Department / Graduate Institute</td><td colspan="2">人文學院人間佛教數位學習碩士在職專班
the In-Service Master's Program in Digital Learning of Humanistic Buddhism</td></tr>
<tr><td>考試項目及百分比
Examination Components and Weighting
Assessment Elements and Their Corresponding Weightings</td><td colspan="2">一、審查資料　佔 50%
(一) 大專院校（或最高學歷）歷年成績單。
(二) 自傳（包括特殊表現、未來生涯規劃、專業工作心得等）。
(三) 研究計畫書（包括研究題目、研究動機與目的、參考文獻等）。
(四) 其他足資證明個人專業能力與學習知能之資料，若無可免。
二、口試　佔 50%（線上口試）

Evaluation Criteria
1. Document Review (50%)
(1) Official transcripts from post-secondary institutions or the highest level of education completed.
(2) An autobiographical statement detailing notable achievements, future career aspirations, and reflections on professional experiences.
(3) A research proposal outlining the research topic, rationale, objectives, and relevant references.
(4) Additional materials that showcase individual professional competence and capacity for learning (optional if not available).

2. Oral Examination (50%)
- To be conducted via an online platform.</td></tr>
<tr><td>招生名額
Total Number of Admissions</td><td>本國生
Domestic Applicants
10
Ten</td><td>境外生
International Applicants
5
Five</td></tr>
<tr><td>報考資格附加規定
Additional Eligibility Requirements for Application</td><td>1. 以招收居住境內或境外之在職人士為對象，且報考身分符合「數位學習專班申請及審核作業要點」相關規定者。
※持有中華民國護照之臺灣地區人民。
2. 工作年資累計達一年以上。</td><td>1. 以招收居住境內或境外之在職人士為對象，且報考身分符合「數位學習專班申請及審核作業要點」相關規定者。
(1) 境外生在臺已有合法居留身分者。
(2) 香港澳門居民非以就學事由，已在臺灣地區取得合法居留身分者。
(3) 居住境外之香港澳門居民。</td></tr>
</table>

	1. This program is intended for professionals currently employed, whether residing within the country or abroad, whose application status adheres to the pertinent regulations specified in the Key Points for Application and Review of Digital Learning Programs. ※ It is a requirement that applicants possess a passport from the Republic of China (Taiwan). 2. Professional Experience: Applicants are required to have a minimum of one year of professional work experience.	(4) 居住境外之具外國國籍者。 (5) 大陸地區人民旅居國外者。 2. 工作年資累計達一年以上。 1. This program is intended for in-service professionals, both domestically and internationally, whose application status adheres to the pertinent regulations specified in the Key Points for Application and Review of Digital Learning Programs. Eligible applicants must fulfill one of the following criteria: (1) International students possessing legal residency in Taiwan. (2) Residents of Hong Kong or Macau who have legal residency in Taiwan for purposes other than education. (3) Residents of Hong Kong or Macau currently residing abroad. (4) Foreign nationals living outside their home country. (5) Citizens of Mainland China residing overseas. 2. WApplicants are required to have a minimum of one year of professional work experience.
報名資格資料 Documentation Required for Eligibility in the Application Process	1. 身分證件（國民身分證正、反面影本）。 2. 學歷（力）證件。（若是國外學歷，請簽屬附件 1） 3. 服務證明書。非中文或英文者，須另繳交中文或英文譯本並蓋服務機關及首	1. 護照影本 2. 畢業證書原文影本（若是國外學歷，請簽屬附件 1） 3. 經我國駐外單位或代表處驗證之外國學校最高學歷文件影本 1 份（中、英文

	長（負責人）印信。（可參酌附件 2） 4. 本國學生低收或中低收入戶證明：本國學生如符合低收或中低收入戶資格之考生，請上傳各直轄市、縣（市）政府或授權由各鄉（鎮、市、區）公所開具之低收入戶或中低收入戶有效期限內之證明文件（非清寒證明）。 1. Identification Document: A photocopy of both the front and back of the National Identification Card is required. 2. Academic Credential: Submission of relevant academic certificate(s) is necessary. For qualifications obtained from foreign institutions, please complete and sign Attachment 1. 3. Proof of Employment: Documentation verifying employment must be provided. If the document is not in Chinese or English, an official translation in either language, certified with the official seals of the organization and the supervisor (or person in charge), must also be included. Please refer to Attachment 2 for further instructions. 4. Proof of Low-Income or Middle-Low-Income Status for Domestic Students: Domestic students who qualify as belonging to low-income or middle-low-income households are required to upload valid documentation issued by the appropriate city or county government, or authorized local township or district offices, confirming their	以外之語文，應附中文或英文譯本） 4. 經我國駐外單位或代表處驗證之最高學歷歷年成績單影本 1 份（中、英文以外之語文，應附中文或英文譯本） 5. 具結書（附件 3） 6. 中文能力相關證明文件 7. 南華大學個人資料公務使用同意書（附件 4） 8. 授權查證同意書（附件 5） 9. 服務年資證明書（可參酌附件 2） 1. Photocopy of Passport 2. Photocopy of Diploma: Please provide the diploma in its original language. For qualifications obtained abroad, kindly complete and sign Attachment 1. 3. Photocopy of Highest Academic Credential Verified by the ROC Overseas Mission: This document must include verification from the ROC overseas mission or representative office. If the document is in a language other than Chinese or English, an official translation into Chinese or English is required. 4. Photocopy of Verified Academic Transcript: Submit academic transcripts for all years of study, which must be verified by the ROC overseas mission or representative office. If the document is in a language other than Chinese or English, an official translation into Chinese or English must be provided.

	low-income or middle-low-income status. Please note that general certificates of "financial hardship" are not acceptable.	5. Declaration Form (Attachment 3) 6. Proof of Chinese Language Proficiency 7. Consent Form for Official Use of Personal Data by Nanhua University (Attachment 4) 8. Authorization Form for Verification (Attachment 5) 9. 9. Proof of Work Experience: Please refer to Attachment 2 for further guidance.
總成績同分參酌順序 Procedure for Evaluating Tiebreakers in Aggregate Scores	1. 口試成績 2. 審查成績 1. Score for Oral Examination 2. Evaluation Score	聯絡人電話 Contact Person's Telephone Number 05-2721001#2161
備註 NOTES	1. 本專班大部分課程採遠距教學，不限時間、不限空間，靈活學習，可兼顧事業及家庭，減少舟車勞頓。 2. 甄試程序：全體考生均須參加初試（審查）及複試（口試）。 3. **複試日期：114 年 5 月 24 日** （備註：有關口試時間時段安排將視報名情形後另行公告，因應本專班遠距特色，將全部採線上同步口試) 4. 修業期限：1 至 4 年 5. 畢業學分：30 學分（含碩士論文 3 學分） 6. 收費標準：參照本校 114 學年度學雜費標準表 7. 註冊人數未達 8 名時得不開班。 8. 本專班採華語授課，凡境外生（母語非華語）報考者需檢附 TOCFL B1 等級以上或同等華語文能力證明，以及佛教經典閱讀的基本能力。 9. 修習全英語課程（EMI）者，英文需具備全民英檢（GEPT）中級以上能力。 10. 本專班學生須經本班審酌同意後始得辦理休學，每次申請以一學期為原則，總休學年限以二年為限。 11. 入學學生應依本校研究生學術倫理教育實施要點，修習「學術倫理教育」課程。 12. 二年級下學期以安排 1 門實體課程為原則，鼓勵同學參與人間佛教道場參學及學術活動。 詳請可參考專班網址：https://eimphb.nhu.edu.tw/ 1. The majority of courses within the program are offered through distance learning, providing students with the flexibility to manage their time and location. This	

	arrangement facilitates the balancing of professional and familial obligations while reducing the need for travel. 2. Admission Procedure: All prospective students must undergo both a preliminary review and a final oral examination as part of the admission process. 3. Oral Examination Date: The oral examination is scheduled for May 24, 2025. (Please note that specific time slots for the oral examination will be communicated based on the number of applicants. In accordance with the program's distance-learning framework, all oral examinations will be conducted synchronously online.) 4. Study Duration:The program duration ranges from 1 to 4 years. 5. Graduation Credits: A total of 30 credits is required for graduation, which includes 3 credits for the master's thesis. 6. Tuition and Fees:Tuition and fees will adhere to the standards set for the 2025 academic year at Nanhua University. 7. Minimum Enrollment Requirement: The program will not be initiated if fewer than 8 students enroll. 8. Language of Instruction: The primary language of instruction for this program is Chinese. International applicants are required to demonstrate proficiency in the Chinese language at a minimum of TOCFL B1 level or an equivalent certification and possess basic reading skills for Buddhist scriptures. 9. English Proficiency for EMI Courses:Students enrolled in English-Medium Instruction (EMI) courses are required to have at least intermediate proficiency in English, corresponding to the General English Proficiency Test (GEPT) intermediate level. 10. Leave of Absence: Students must secure program approval prior to applying for a leave of absence. Each application is valid for one semester, with a maximum cumulative leave period of two years. 11. Academic Ethics Requirement: Admitted students are required to complete the "Academic Ethics Education" course in accordance with the university's graduate academic ethics guidelines. 12. Second-Year On-Site Course: During the second semester of the second year, students are mandated to participate in at least one on-site course. The program encourages involvement in Humanistic Buddhist temples and related academic activities. For further information, please visit the program's official website: https://eimphb.nhu.edu.tw/

拾、口試日期及地點 Date and Location of Oral Examinations

一、口試日期：114 年 5 月 24 日，以各系所通知之實際時間及地點為準。

二、線上口試連結：另行通知，線上口試將採以 Google Meets（或 Webex 等軟體），請考生留意連線網路速度與連線限制問題，若因線路問題未能完成口試，口試成績將不予採計。

三、請考生攜帶國民身分證正本或健保卡正本等足資證明為本人之文件，屆時將以線上同步拍照留存。若經發現身分與報名資料不符，則不准應試，考生不得有任何異議。

1. Date of Oral Examination: The oral examination is scheduled for May 24, 2025. The specific time and venue will be established and communicated by each respective department.
2. Link for Online Oral Examination: Further details will be provided at a later date. The online oral examination will be conducted using Google Meet or similar platforms such as Webex. Applicants are strongly encouraged to ensure a reliable internet connection and to resolve any potential connectivity issues prior to the examination. Should the oral examination be unable to proceed due to technical difficulties, the examination score will not be recorded.
3. Identity Verification: Applicants are required to present their original National Identification Card or National Health Insurance Card as a means of verifying their identity. A photograph of the applicant will be taken during the session for documentation purposes. In the event that any discrepancies arise between the applicant's identity and the registration information, the applicant will be prohibited from participating in the examination, and no appeals will be entertained.

拾壹、錄取相關事宜 Admission-Related Information

由本校招生委員會決定。

一、各科分數得設下限。

二、總分設下限。

三、凡達到上述標準者，按總分之高低依序錄取。

四、考生如有任何一科成績零分、缺考或不予計分者，即使總分達到最低錄取標準，亦不予正取。

五、正取生報到後，遇缺額得以備取生遞補到原核定招生名額數為止。

六、最後一名如有二人以上總成績相同，先以各系所規定之參酌順序擇優錄取，若各系所無參酌順序規定，以口試成績擇優錄取，若口試成績相同，則以審查資料擇優錄取，如再無法評比須增額錄取者，提送會議紀錄至本校招生委員會開會決定，並將會議紀錄連同有關證明文件，屬同分致須增額錄取者，應於註冊後報教育部備查。

七、同系所各組之招生名額，於該系所（組）錄取不足額時，得依招生委員會議決議互為流用。

八、考生未達最低錄取標準，得不足額錄取。

九、研究生學位論文電子全文檔案，需以校內校外完全公開為原則。

十、備取生遞補作業之最後截止日期為 114 年 9 月 2 日止，遞補情形請洽各系所助理。備取生應自正取生報到截止日後留意郵件接收及保持通訊管道之暢通，或主動與報考系所聯繫，以免影響遞補權益。

Decided by the school's admissions committee.

1. Each subject score must adhere to a specified minimum threshold.
2. The overall score must also meet a defined minimum requirement.
3. Candidates who satisfy the aforementioned criteria will be admitted based on their total scores, in descending order.
4. Candidates who receive a score of zero in any subject, are absent, or are otherwise excluded from scoring will not be admitted, even if their total score meets the minimum admission requirement.
5. Following the admission of regular students, any available vacancies may be filled by reserve students to meet the originally approved enrollment quota.
6. In the event that two or more candidates achieve the same total score for the final admission position, preference will be determined according to the prioritization criteria established by each department. In the absence of such criteria, preference will be given based on oral examination scores. Should oral examination scores be identical, preference will then be based on the evaluation of review materials. If a definitive ranking remains unattainable, the matter will be referred to the university's admissions committee for resolution, and the meeting records, along with pertinent supporting documentation, will be submitted to the Ministry of Education for consideration should additional admissions be necessary due to tied scores.
7. If the enrollment quotas for various groups within the same department are insufficient, the admissions committee may authorize the reallocation of quotas.
8. Candidates who do not meet the minimum admission standards may still be considered for admission if there is a shortage of eligible candidates.
9. The electronic full-text versions of graduate theses must be made fully accessible to both internal and external audiences.
10. The final deadline for the replacement of reserve students is September 2, 2025. For inquiries regarding replacement situations, candidates should contact the respective departmental assistants. Reserve students are advised to monitor email notifications and maintain open lines of communication following the regular students' registration deadline to ensure their replacement rights are not compromised.

拾貳、放榜日期 Announcement Date for Results

一、錄取名單於 114 年 6 月 12 日公告於本校教務處網站：http://academic3.nhu.edu.tw/

二、避免人格權受侵害，並促進個人資料之合理利用，本校公告錄取榜單不公布考生全名。

1. The roster of candidates who have been admitted will be made available on June 12, 2025, on the website of the Academic Affairs Office http://academic3.nhu.edu.tw/
2. In order to safeguard personal rights and ensure the appropriate handling of personal information, the university will refrain from disclosing the full names of candidates in the published admission list.

拾參、成績複查 Grade Review

一、時間：入學考試成績如有疑問，可申請複查，請於 114 年 6 月 19 日前（以郵戳為憑）提出申請，逾期概不受理。

二、費用：複查手續費新台幣 100 元，以郵政匯票繳交（受款人：南華大學）。

三、申請辦法：

（一）一律以通訊方式辦理。請上網下載「複查成績申請暨回覆表」連同繳交複查成績手續費之郵政匯票、入學考試成績單正本及寫明收件人姓名、地址、郵遞區號並貼足 28 元掛號郵資之回郵信封一個，郵寄本校招生委員會辦理。表格下載網址: http://academic3.nhu.edu.tw/ 點選左方下載專區／試務組選項。

（二）申請複查考試成績，不得要求重新評閱、提供答案、閱覽或複印試卷。亦不得要求告知閱卷委員之姓名或其他相關資料。

（三）未錄取考生經複查結果其實際成績已達錄取標準者，即予補錄取。

（四）已錄取之考生，經複查發現該科成績或總分低於錄取標準時，即取消其錄取資格，該生不得異議。

（五）境外生一律以線上申請（請 email 承辦人信箱 qiu1018@nhu.edu.tw）及回覆複查結果。

1. Timeline: Individuals who have concerns regarding their entrance examination results are invited to submit an application for a grade review. All applications must be postmarked by June 19, 2025. Late submissions will not be considered.
2. Fee: A processing fee of NT$100 is required and must be paid via postal money order, made out to Nanhua University.
3. Application Procedure:
   (1) Applicants should download the "Grade Review Application and Response Form" from http://academic3.nhu.edu.tw/ in the "Downloads" section (Examination Section).The completed form must be submitted along with the following documents:
   - Postal money order for the processing fee.
   - Original entrance examination score report.

- A self-addressed, stamped envelope with NT$28 in registered postage, including the recipient's name, address, and postal code.
- All materials should be mailed to the Admissions Committee of Nanhua University.

(2) Applicants are not permitted to request regrading, access to answer keys, review or photocopy examination papers, or obtain the names or details of the grading committee.

(3) If an applicant who was initially unsuccessful is found to meet the admission standard upon review, they will be granted admission.

(4) If an applicant who was admitted is found to have a score below the admission standard upon review, their admission will be revoked without exception.

(5) International applications must be submitted electronically via email to the designated staff member at qiu1018@nhu.edu.tw. The results of the review will also be communicated via email.

拾肆、報到 Registration and Verification

一、正取生應依通知之規定於 114 年 6 月 26 日前完成網路報到。逾期未報到者即以自願放棄入學資格論，其名額依規定由備取生遞補。

二、網路報到完成後，請連同下列文件，以郵寄或親送報到資料至錄取系所，繳交文件如下：

（一）學士學位證書正本及影本各乙份。

（二）服務年資證明書，請上網下載，下載網址: http://academic3.nhu.edu.tw/ 點選下載專區/試務組；如不使用該表，亦可使用機關本身之在職服務年資表格，但須經所屬機關加蓋印信）。

三、備取生遞補作業之最後截止日期為 114 年 9 月 2 日止，遞補情形請洽各系所助理。

四、錄取研究生報到時應繳交相關學歷（力）證明、在職證明及其他相關證明文件，**報到時尚未取得證明文件者，應填具切結書**，並於期限內補繳，逾期仍未繳交，即以自願放棄入學資格論，且不得以任何理由要求補救措施。

五、應屆畢業研究生報考本招生考試而錄取者，依「免役禁役緩徵緩召實施辦法」規定，不得申請緩徵。錄取生如有兵役義務，須先辦理緩徵，應於接獲徵集令時，自行攜帶本錄取通知書向役政機關辦理延緩徵手續，並索取役男徵額歸屬證明書，於註冊時繳交，以憑辦理緩徵。

六、經錄取之學生，除重病或應召服役者外，其入學資格限該學年度有效。

1. Admitted students are required to complete their online registration by June 26, 2025, as indicated in the notification. Failure to register by this deadline will be interpreted as a voluntary forfeiture of admission, and the resulting vacancy will be filled by alternate candidates.
2. Following the completion of online registration, the following documents must be submitted either by mail or in person to the designated department:

   (1) The original and one photocopy of the bachelor's degree certificate .

(2) Proof of work experience: The official form is available for download at http://academic3.nhu.edu.tw/ in the "Downloads" section (Examination Section). Alternatively, applicants may utilize their organization's official work experience form, provided it is stamped with the organization's official seal.

3. The final deadline for enrollment of alternate candidates is September 2, 2025. For further information, please contact the assistant of the relevant department.

4. Admitted graduate students are required to present relevant academic qualification certificates, proof of employment, and any other necessary documents during the registration process. In the event that certain documents are not yet available, a declaration form must be submitted, and the outstanding documents must be provided within the specified timeframe. Failure to submit the required documents by the deadline will be regarded as a voluntary forfeiture of admission, and no remedial measures will be available under any circumstances.

5. Admitted students who are recent graduates and are subject to military service obligations are not eligible to apply for a draft deferment under the "Implementation Measures for Exemption, Prohibition, Deferment, and Postponement of Military Service." Applicants with military service obligations must first apply for a draft deferment. Upon receiving a draft notice, they are required to present their admission letter to the appropriate military service authority to complete the deferment process and obtain a certificate of draft deferment, which must be submitted during registration.

6. Admission is valid solely for the academic year in which it is granted, except in cases of severe illness or conscription for military service.

拾伍、註冊入學及學雜費收費標準 Enrollment and Tuition Fee Guidelines

一、考生錄取報到後，在當學年度第一學期註冊前未取得相關學歷（力）證明、在職證明或其他相關證明文件，不得註冊入學，亦不得申請保留入學資格。

二、新生入學後，所繳證明文件，如有偽造、假借、塗改不符等情事，一經查明即開除學籍，亦不發給任何學歷（力）證明。如將來在本校畢業後始發覺者，除勒令繳銷其畢業證書外，並公告取消其畢業資格。

三、因重病而未能依規定日期註冊入學者，得檢具公立醫院證明，於註冊截止前，書面向本校申請保留入學資格，經核准後，得暫緩入學，惟以一學年為限。

四、錄取入學後之學分抵免，依本校學分抵免辦法及各系所規定分別審核辦理，不得異議。

五、**學雜費收費標準請參閱本校會計室網頁**：http://accounting3.nhu.edu.tw

六、各系所得視實際需要要求錄取新生於入學後加修學士班課程，學生不得拒絕，且其加修科目學分依規定不得計入碩士班畢業學分。

七、錄取生入學後之修業規定及學籍須遵守教育部相關法規及本校學則規定。

八、錄取生如有其他入學考試舞弊情事，經有關學校查證屬實，或判刑確定者，取消入學資格。

1. Admitted students who do not submit the necessary academic qualification certificates, proof of employment, or any other required documentation prior to registering for their

first semester of the academic year will be prohibited from enrolling. Furthermore, such students will not be permitted to request a deferral of their admission.

2. Should any submitted documents be determined to be falsified, borrowed, altered, or otherwise invalid post-admission, the student's enrollment will be immediately rescinded, and no academic certificates will be issued. In instances where such discrepancies are identified after graduation, the university reserves the right to revoke the graduate's diploma and publicly annul their academic qualifications.
3. Admitted students who are unable to enroll by the designated date due to a serious illness may submit a written request for a deferral of admission, accompanied by certification from a recognized public hospital, prior to the registration deadline. Upon approval, the admission may be deferred for a maximum of one academic year.
4. Credit transfers for admitted students will be evaluated and processed in accordance with the university's established credit transfer regulations and the specific guidelines of each department. Appeals regarding credit transfer decisions will not be entertained.
5. The standards for tuition and fees are available on the university's Accounting Office website: http://accounting3.nhu.edu.tw
6. Admitted students may be required to complete additional undergraduate courses in accordance with departmental requirements following their enrollment. Participation in these courses is mandatory, and the credits obtained will not contribute towards the fulfillment of the master's degree graduation criteria.
7. Students who are enrolled must adhere to the regulations set forth by the Ministry of Education as well as the academic policies established by the university concerning study and enrollment.
8. Should an admitted student be found to have participated in cheating or any fraudulent activities during the entrance examination, as confirmed by the appropriate institution, or if they receive a final conviction from a court of law, their admission will be rescinded.

拾陸、申訴 Appeal Procedures

一、考生如對招生試務認為影響本身權益，**得於放榜日起十日內以書面**敘明理由及事實，並檢具相關文件及證據，由考生本人具名向本校招生委員會提出申訴，逾期或以其他方式申訴者均不予受理。

二、申訴以一次為限，申訴處理結果由招生委員會函覆申訴人。

1. Should an applicant feel that their rights have been compromised during the admissions process, they are entitled to submit a written appeal within ten days following the announcement of the admission results. The appeal must articulate a comprehensive explanation of the grounds and facts, accompanied by relevant supporting documents and evidence, and must bear the applicant's personal signature. Appeals submitted beyond the stipulated deadline or through alternative channels will not be considered.
2. Each applicant is permitted to submit only one appeal. The Admissions Committee will evaluate the appeal and will issue a formal written response to the applicant.

拾柒、其他 Miscellaneous information

一、其他未盡事宜依相關規定及本校招生委員會之決議為準。

二、本班報名人數未達招生名額時，本校招生委員會得保留是否辦理該班招生考試之權限，若未辦理考試，報考者所繳報名費無息退還，不得異議。

1. Any issues not addressed within these guidelines shall be subject to applicable regulations and the determinations made by the university's Admissions Committee.
2. In the event that the number of applicants falls short of the minimum admission quota, the university's Admissions Committee retains the authority to determine whether to proceed with the admissions examination for the program. Should the examination not take place, the application fee will be refunded without interest, and no appeals will be considered.

拾捌、附錄及相關附表（件） Appendices and Related Documentation

附錄一：本國生招生考試「網路報名」作業流程

附錄二：繳費說明

附錄三：境外生招生考試「網路報名」作業流程

附表 1：境外生入學申請報名表

附件 1：外國學歷切結書

附件 2：服務年資證明書（可自行影印或依格式繕打使用）

附件 3：具結書

附件 4：南華大學個人資料公務使用同意書

附件 5：授權查證同意書

Appendix 1: Online Registration Process for Admission Examinations

Appendix 2: Payment Instructions

Appendix 3: Online Registration Procedure for the Admission Examination of International Students

Appendix Table 1: Application Form for Admission of International Students

Attachment 1: Declaration Form for Foreign Academic Credentials

Attachment 2: Verification of Work Experience (Template for Printing or Formatting)

Attachment 3: Declaration Form

Attachment 4: Consent Form for the Official Use of Personal Data from Nanhua University

Attachment 5: Authorization Form for Verification

【附錄一】本國生招生考試「網路報名」作業流程

Appendix 1: Online Registration Process for Admission Examinations

點選「網路報名」 Select the option for Online Registration.	報名者點選 http://exam.nhu.edu.tw/→點選「114 學年度碩士在職專班網路報名」→輸入考生基本資料 **→取得 ATM 繳款帳號**。請務必記住個人密碼。 Please navigate to http://exam.nhu.edu.tw/ and select the option for "Online Registration for the 2025 Academic Year In-Service Master's Program." Following this, please enter your personal information and obtain an ATM payment account. It is crucial to keep your personal password for future reference.
↓	
至 ATM 或銀行繳款 （約 1 小時後登入） Payment Processing through ATM or Bank (Please log in approximately one hour after the payment has been processed)	請到 ATM 機器「繳款」或各銀行櫃檯繳款（詳見附錄二繳費說明），繳款完成後始可繼續報名程序。 Please ensure that your payment is completed at an ATM or any bank counter (refer to Appendix 2 for detailed payment instructions). The registration process will only advance once the payment has been
↓	
輸入報考系所等資料 Please enter the relevant information for the department or program you are applying to	1. 請先輸入「報考系所」，再輸入其他相關資料。 2. 如「系所輸入錯誤」，請點選「變更報考系所」。 3. 輸入「密碼」時請務必記得，以免權益受損。 4. 報名系所如有「選考科目」，請務必點選。 5. 若姓名中有罕用字，無法輸入該字時，請輸入 2 個空白鍵，待報名表印出後，用紅筆或螢光筆標記補上中文字，本會將於收到報名資料後另行處理。 1. Please begin by entering the you wish to apply, and then proceed to provide any additional relevant information. 2. If the entered "Department/Program" is incorrect, please select "Change Department/Program. 3. It is essential to remember your password when creating it, as failure to do so may impact your application rights. 4. If the department or program offers elective courses, it is essential to select them. 5. In the event that your name contains rare or uncommon characters that cannot be entered into the application form, please input two spaces in their place. Once the application form has been printed, indicate the missing characters using red ink or a highlighter. The Admissions Committee will manually address these omissions upon receipt of your application materials.

↓

報名確認作業
（報名確認後方可列印資料）

Process for Confirming Registration
(Data can only be printed upon the completion of the registration confirmation process)

1. 檢查報名資料（報考系所、個人資料、選考科目等欄位），確認無誤後，再進行「報名確認作業」。
2. 請注意！點選報名確認後，資料將不能有任何異動。

1. Verification of Registration Information: It is essential to meticulously review all entries, including the department or program to which you have applied, personal information, and elective courses. Please ensure that all details are accurate prior to proceeding to the 'Registration Confirmation Process'.
2. It is important to note that once the 'Registration Confirmation' option is selected, no further modifications to your information will be permitted.

↓

列印相關資料
（如報名表、信封封面）

Print Relevant Documents
(e.g., Application Form, Envelope Cover)

列印報名表及信封封面。

Please print the application form and the envelope cover

↓

完成報名作業

Finalize the Registration Procedure

完成報名作業。

Finalize the Registration Procedure

↓

寄出資料

Please submit the required documents.

所有相關資料一併寄至本校招生委員會。

（地址：62249 嘉義縣大林鎮南華路一段 55 號）

Please ensure that all pertinent documents are submitted collectively to the Admissions Committee of the University.

Address: No. 55, Sec.1, Nanhua Rd., Dalin Township , Chiayi County 62249, Taiwan

【附錄二】繳費說明（境外生免繳報名費）

Appendix 2: Payment Instructions (Applicable to domestic applicants only; currently, no payment options are available for international applicants)

一、繳費方式：（下列四種方式擇一辦理，請注意銀行作業時間，以免耽誤報名。）

1. Payment Methods: (Kindly choose one of the four options listed below and take into consideration the banking hours to prevent any delays in your registration process.)

（一） ATM 轉帳：（作業流程詳見本頁下方流程圖說明）

1. 持金融卡到自動櫃員機(ATM)繳交報名費者，請事先確認金融卡是否具有轉帳功能後再進行轉帳，若因金融卡不具轉帳功能，因而導致無法報名者，一律不得要求任何補救措施。
2. 辦理轉帳繳費者，如要確認金融卡是否具有轉帳功能，或要申請金融卡轉帳功能，請洽詢金融卡原發卡銀行辦理。
3. 若使用郵局 ATM 轉帳繳費，金融卡插入 ATM 後，請選擇「跨行轉帳」功能，再選擇「非約定帳號」，然後輸入行庫代碼<009>、ATM 繳款帳號及轉帳金額 1,500 元，即可轉帳成功。
4. 以 ATM 轉帳方式繳費者，1 小時後可上網查詢繳費入帳完成與否，如繳費入帳完成即可上網報名。

(1) ATM Transfer: (For comprehensive instructions, please consult the process diagram below)

① Applicants intending to pay the registration fee through an ATM are advised to verify that their bank card possesses transfer capabilities prior to proceeding. Should the card lack the necessary transfer functionality, and this results in an inability to finalize the registration, please be informed that no corrective actions will be offered under any circumstances.

② To verify or activate the transfer functionality of your bank card, please reach out to the issuing bank for assistance.

③ Utilizing a Postal ATM for Payment Transactions
To execute a payment via a postal ATM, please insert your bank card into the machine. Select the "Interbank Transfer" option, followed by the "Non-Prearranged Account" option. Input the bank code <009>, the ATM payment account number, and specify the transfer amount of NT$1,500 to successfully complete the transaction.

④ For individuals making payments through ATM transfer, it is advisable to verify the status of the transaction online one hour after completion to ascertain whether the payment has been successfully processed. Upon confirmation of the payment, you may then proceed with the online registration process.

（二） 至彰化銀行各分行櫃檯繳款：以本方式繳費者，1 小時後可上網查詢繳費入帳完成與否，如繳費入帳完成即可上網報名。

(2) **Payment** Processing at Chang Hua Bank Branch Counters:
Customers making payments at any Chang Hua Bank branch counter may verify the status of their transaction online one hour after completion. Upon confirmation of the payment, you are then authorized to proceed with the online registration process.

（三） 至其他金融機構櫃檯辦理跨行匯款：以本項方式繳費者，因各行庫跨行匯款為人工作業緣故，須於當日下午 6 時後方可上網查詢繳費入帳完成與否，繳費入帳

完成即可上網報名。為確保考生權益，繳費最後一日，請勿以本方式繳費，以免由於各行庫人工作業延誤而影響報名作業。

(3) Payment via Interbank Transfer at Other Financial Institution Counters
For individuals utilizing interbank transfer services at the counters of other financial institutions, please be advised that, due to the manual processing involved, the status of your payment can only be verified online after 6:00 PM on the day the transaction is conducted. Upon successful processing of the payment, you may then proceed with your online registration. To safeguard your registration rights, it is recommended that you refrain from employing this payment method on the final day of the payment period, as potential delays associated with manual processing at banks may hinder your ability to complete the registration process.

（四）至本校教務處現場繳費。

(4) Payments may be made in person at the Academic Affairs Office of the University.

（五）刷卡繳費。

(5) Payments can also be processed using a credit card.

二、至彰化銀行各分行櫃檯或各金融機構櫃檯辦理匯款方式繳費者，匯款單內容務必依下列文字填寫，以免因填寫錯誤以致無法完成入帳，延誤報名作業。

（一）入帳行：彰化銀行大林分行。

（二）戶　名：財團法人南華大學（請完整填寫，以免因錯漏無法入帳）。

（三）帳　號：請填寫「ATM 繳款帳號」。

（詳見本校招生系統網址：http://exam.nhu.edu.tw/ 點選左方招生考試報名系統登入/考生查詢列印/考生繳款帳號）

（四）報名費：1,500 元。

2. For payments conducted at Changhua Bank branch counters or other financial institution counters through remittance:
It is essential to accurately complete the remittance form with the required information to prevent any errors that could hinder the proper crediting of the payment, thereby causing delays in the registration process.
(1) Financial Institution: Changhua Bank, Dalin Branch.
(2) Account Title: Nanhua University Foundation (Kindly ensure the full name is provided to prevent any discrepancies that may hinder the processing of payments).
(3) Account Number: Please input the ‘ATM Payment Account Number.
(For further information, please refer to the university's admissions system at http://exam.nhu.edu.tw/→ Select Admissions Registration System Login’ → ‘Applicant Query/Print’ → ‘Applicant Payment Account Number.’)
(4) Registration Fee: NT$1,500.

三、敬請考生務必小心輸入或填寫「ATM 繳款帳號」及「報名費金額」。

3. Applicants must carefully enter or fill in the ATM Payment Account Number and the Registration Fee Amount.

四、繳費完成後，請檢查交易明細表，如「交易金額」及「手續費」欄（持彰化銀行金融卡至彰化銀行 ATM 轉帳繳費者免扣手續費）沒有出現金額，或帳戶餘額沒有扣款者，即表示轉帳未成功，請再依上述繳費方式完成繳費；亦可由本校招生系統網址：

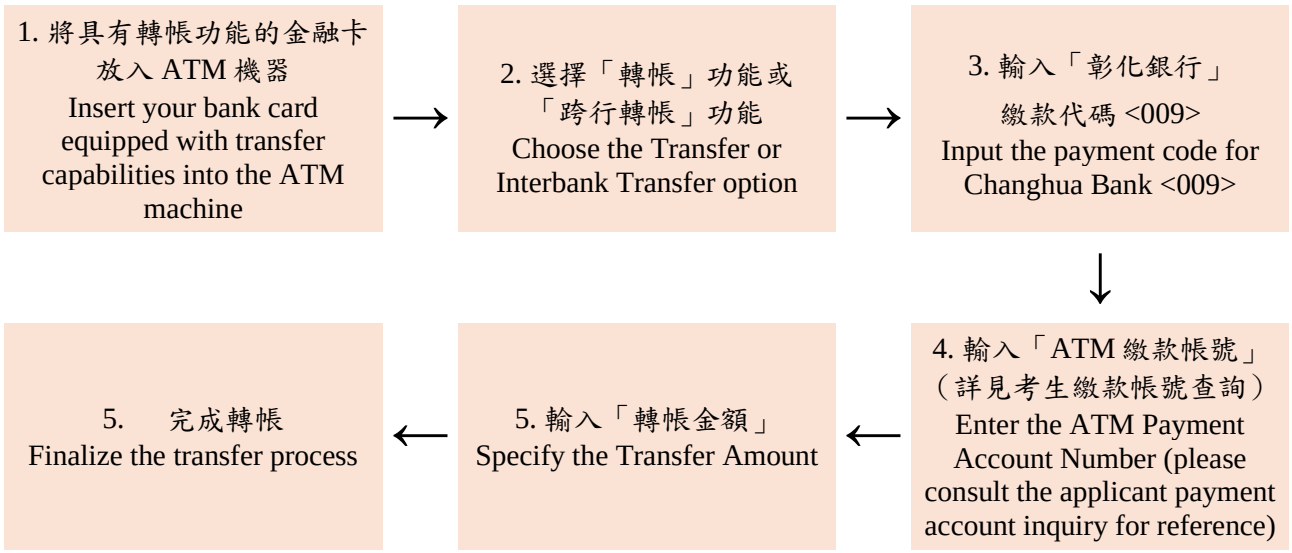
http://exam.nhu.edu.tw/ 點選招生考試報名系統登入/考生查詢列印/考生報名狀態，查詢報名費繳費是否入帳成功。

4. After completing the payment, please check the transaction details. If the "Transaction Amount" or "Handling Fee" fields (applicants using Changhua Bank ATM cards at Changhua Bank ATMs are exempt from handling fees) show no amount, or if the account balance has not been deducted, it indicates that the transfer was unsuccessful. Please complete the payment again using the methods outlined above. You can also verify whether the registration fee has been successfully credited by visiting the university's admissions system at http://exam.nhu.edu.tw/ → Select Admissions Registration System Login → Applicant Query/Print → Applicant Registration Status.

五、繳費後請保留交易明細表或繳費收據備查。

5. After payment, please retain the transaction details or payment receipt for future reference.

※ATM 繳款流程



【附錄三】：境外生招生考試「網路報名」作業流程

Appendix 3: Admission Examination Online Registration for International Applicants

招生項目 (簡章請點選考試名稱觀看)	報名 起始日	報名 截止日	考試日期	報名網站 (報名期間開放)	口試日期 (含筆試)	榜單 (10點開放)
碩士甄試	113.10.21	113.12.2	113.12.13-15	按此開啟	按此開啟	按此開啟
寒假轉學考試	113.12.16	113.12.26	僅審查資料	按此開啟	僅審查資料	按此開啟
碩士班	114.2.3	114.3.5	114.3.14-16	按此開啟		
碩士在職專班	114.4.7	114.5.6	114.5.23-25	按此開啟		
博士班	114.4.7	114.5.6	114.5.23-25	按此開啟		
暑假轉學考試	114.6.17 (暫定)	114.7.3 (暫定)	僅審查資料	按此開啟	僅審查資料	


招生考試報名系統
南華大學
招生考試報名系統
【訪客，您好！】 首頁 登入 申請報考帳號 忘記密碼 報名資訊 放榜資訊
南華大學
招生考試報名系統
考試公告
113學年度寒假轉學生招生考試 - 轉學生招生考試(進修二年級)
招生考試項目
申請入學第二階段指定項目甄試
學士班(獨招) -
114學年度特殊選才
本系統由南華大學資訊中心開發 62249嘉義縣大林鎮南華路一段55號 TEL：05-2721001 #1563
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附表 1

南華大學
Nanhua University
境外生入學申請報名表
Application Form for Admission of International Students

No. 55, Sec. 1, Nanhua Rd., Dalin Township,
Chiayi County 62249, Taiwan (R.O.C.)
http://www.nhu.edu.tw

最近二吋半身脫帽相片 1 張
Attach recent photograph here (about 1"*2")

請以中文正楷或英文逐項**電腦繕打**
Please type in Chinese or in English.

I.擬申請就讀之學位及系所別 The Department / Graduate Institute and Degree you apply for：

學位 Degree Program	正式學位生(Registered degree student)
	□碩士 Master
系(所) Department /Institute	系/所 Department / Institute ：
	□中文授課 Chinese-Speaking Programs
是否曾經在台就讀 Stuied at Taiwan's universities before	□是 Yes 就讀學校 Name of previous university： □否 No

II.個人資料 Personal Information

中文姓名 Applicant's Name (Chinese)	(Optional)	英文姓名 Applicant's Name (English)	**與護照相同**(as shown on your passport)		
性　別 Gender	□男 Male □女 Female	出生日期 Date of Birth	dd/mm/yyyy	出生地點 Birth Place	
國　籍 Nationality	是否擁有雙重國籍？ Do you have dual citizenship? □是 Yes：_____ □否 No	護照號碼 Passport No.			
電子郵件 E-mail		行動電話 Mobile phone	國碼 Country Code	用戶號碼 Telephone Number	
永久地址 Permanent Address	郵遞區號 Post code:				
通訊地址 Mailing Address	郵遞區號 Post code:	電　話 Telephone	國碼 Country Code	區碼 Area Code	用戶號碼 Telephone Number
親生父親/監護人 Biological/Legal Father	姓名 Name	電　話 Telephone	國碼 Country Code	區碼 Area Code	用戶號碼 Telephone Number

附表 1

<table>
<tr><td></td><td>國　籍
Nationality</td><td></td><td colspan="4">具中華民國國籍？
R.O.C. citizen?
□是 Yes　□否 No</td></tr>
<tr><td rowspan="3">親生母親/監護人
Biological/Legal Mother</td><td rowspan="2">姓名
Name</td><td rowspan="2"></td><td rowspan="2">電　話
Telephone</td><td>國碼
Country Code</td><td>區碼
Area Code</td><td>用戶號碼
Telephone Number</td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td>國　籍
Nationality</td><td colspan="5">具中華民國國籍？
R.O.C. citizen?
□是 Yes　□否 No</td></tr>
<tr><td rowspan="2">在台聯絡人
Contact Person in Taiwan</td><td>姓名
Name</td><td></td><td>與申請人關係
Relationship</td><td colspan="3">□朋友 Friend□家人 Family
□其他 Other_____</td></tr>
<tr><td>地址
Mailing Address</td><td></td><td>台灣連絡電話
Contact Telephone in Taiwan</td><td colspan="3">(　)</td></tr>
</table>

III.教育背景 Educational Background

學校 School	學校名稱 Name of School	學校所在地 City and Country	主修學門 Major	副修學門 Minor	畢業日期 Date of graduation
高中 High School					
大學/學院 University / College					
研究所 Graduate Institute					

IV.在本校求學期間學雜費及生活費用來源(可複選)

What will be your major source of financial support during your studies at NHU？(Optional)

□個人儲蓄 Personal Savings	□獎學金 Scholarship　來源 Source： □台灣獎學金 Taiwan Scholarship □其他：請說明 Other: please specify
□父母供給 Parental Support	□其他 Other (來源 Source：　　)

附表 1

V.中文及英文能力 Chinese and English Proficiency

您是否參加過任何中文語文能力測驗？ Have you ever taken any Chinese proficiency test?	□是 Yes □否 No	何種測驗 If yes, what is the test?		分數 Score	
您是否參加過任何英語能力測驗？ Have you ever taken any English proficiency test?	□是 Yes □否 No	何種測驗 If yes, what is the test?		分數 Score	

※若申請人為非使用中文為官方語言之國家，請提出中文能力證明。
Please submit the Certificate of Chinese Proficiency if you are from a country where Chinese is not an official language.

※如果你申請的是英語授課系所，請提供英語能力證明或能證明你的英文能力的推薦函。
If you apply for a program in which English is the language for instruction, please submit a photocopy of an English Proficiency Certificate, e.g. TOEFL, IELTS or TOEIC or a letter of recommendation to prove your English proficiency.

VI.其他 Others

如何計劃在校住宿 How do you plan to live at NHU?	□申請學校宿舍 Applying for NHU dormitory accommodation. 是否願意與本國學生同宿舍 Would you prefer to stay with local students? □Yes 是 □No 否 □自行尋找住宿地點 Seeking a private lodging.

如有疾病或是特殊情況，請敘明，以利提供協助。
If you have a disease or special situation, please describe it so that we can provide assistance.

以上資料由本人填寫，且經詳細檢查，在此保證其正確無誤。
I have carefully reviewed the above information and hereby pledge that all of it is correct.

申請人簽名
Applicant’s Signature:

申請日期
Date of Application:

附件 1

外國學歷切結書
Declaration Form for Foreign Academic Credentials

本人所持之外國學歷證件確為教育部認可，經駐外單位認證屬實，並保證於錄取報到時，繳交下列文件：

I hereby affirm that the foreign academic credentials in my possession are acknowledged by the Ministry of Education and have been duly authenticated by a representative office of the Republic of China (ROC) located abroad. I commit to providing the following documentation upon enrollment:

1.經我國駐外館處驗證之國外學歷證件及歷年成績證明。（中、英文以外之語言，應加附認證之中文或英文譯本）

Academic credentials and transcripts that have been verified by an ROC overseas mission. (For documents not in Chinese or English, a certified translation into either Chinese or English must be included.)

2. 入出國主管機關核發之入出國紀錄（應涵蓋國外學歷修業起訖期間），但報考人如係外國人或僑民者免附本項資料。

Entry and exit records issued by the immigration authority, which encompass the duration of study for the foreign academic credentials. (This requirement is exempt for applicants who are foreign nationals or overseas Chinese.)

若未如期繳交或經查證不符合 貴校報考條件，本人自願放棄錄取資格，絕無異議。

Should I fail to submit the necessary documents by the specified deadline, or if the documents submitted do not satisfy the admission criteria of your esteemed university, I hereby acknowledge that I will voluntarily relinquish my eligibility for admission and will not raise any objections.

此致 南華大學招生委員會

Respectfully,
Admissions Committee
Nanhua University

立切結書人 Declarant：_____

報考學系年級 Department and Year of Application：_____

外國學校所在國及州別 Country and State of the Foreign Institution：_____

聯絡電話 Contact Number：_____

中華民國年 月 日

Date (Republic of China Calendar): _____ Year ____ Month ____ Day

附件 2

服 務 年 資 證 明 書

【報考南華大學碩士在職專班招生考試使用】

Verification of Work Experience

Application for Admission to the In-Service Master's Program at Nanhua University

※錄取後繳交，可自行影印或依格式繕打使用

To be submitted following admission; photocopies or appropriately formatted documents are acceptable

姓名 Full Name		性別 Gender		出生日期 Date of Birth	年 月 日 dd/mm/yyyy
服務機關 Employer					
地址 Address					
服務部門 Department		職稱 Job Title			
年資起迄 Employment Period	自 年 月 日至 年 月 日 From Year ____ Month ____ Day ____ To Year ____ Month ____ Day ____				
年資 Years of Service	共計 年 月 Total Work Experience: ____ Years ____ Months				
工作內容概述 Job Description					

蓋服務機關及首長（負責人）印信處 Official Seal of Employer and Responsible Authority

中 華 民 國 年 月 日

Republic of China (Taiwan) Year _____ Month _____ Day _____

說明：

附件 2

一、報考本校碩士在職專班者，須符合各系所規定之工作年資。

二、報考者所需之工作經驗年資之計算，自工作證明書所載日期起，至該年註冊 9 月 1 日止。

三、服務機關保證上表各欄所填均屬事實，報名後如查證不實，願負一切法律責任並願依學校規章處理，取消錄取資格，概無異議。

四、本證明僅供服務年資證明之用。

五、如不使用本表，亦可使用機關本身之在職服務年資表格，但須經所屬機關加蓋印信。

Notes:

1. Candidates applying for the In-Service Master’s Program must fulfill the work experience criteria established by the relevant department.
2. Work experience is determined based on the dates indicated on this certificate, extending from the start date to September 1 of the admission year.
3. The employer certifies that all information presented in this document is accurate. Should any inconsistencies arise post-registration, the applicant's admission will be rescinded, and the employer will bear full legal responsibility.
4. This certificate is intended exclusively for the verification of work experience.
5. In the absence of this form, an official work experience certificate issued by the employer may be submitted, provided it includes the official seal of the respective institution.

附件 3

具結書 Declaration

一、本人保證具外國國籍且未曾具有中華民國國籍，於申請並不具僑生資格，自始未曾在臺設有戶籍。
I certify that I do not hold nationality status from the Republic of China and does not possess an overseas Chinese student status at the time of my application and do not hold a household registration.

二、本人保證自內政部許可喪失中華民國國籍之日起至貴校開學日止，喪失中華民國國籍已滿八年；如有不實，願依相關辦法撤銷。入學資格或開除學籍。
I certify that I have not been a citizen of the Republic of China in the last eight years. This covers the period between the day of annulment of my citizenship of the Republic of China as approved by the ROC Ministry of Interior and the first day of a new semester at the Nanhua University.

三、本人在臺灣並未以僑生身分申請其他大學校院，且未於當學年度接受海外聯合招生委員會分發。
I have not applied to other universities under the status of an overseas Chinese student nor received placement permission for an academic school year by the University Entrance Committee for Overseas Chinese Students.

四、本人所提供之最高學歷畢業證書在畢業學校所在地國家均為合法有效取得畢業資格，且所持有之證件相當於中華民國國內各級合法學校授予之相當學位。
The certificate of the highest education from the home country provided by me is legally acquired and effective and the graduation certificates of all levels are equivalent to the respective levels of education in the Republic of China.

五、本人在臺未曾完成申請就學學程或遭退學。
I have not completed any application process for study at nor have I been expelled from any other universities.

六、本人取得入學許可後，在辦理註冊時，須經我國駐外使領館、代表處、辦事處或其他經外交部授權機構（以下簡稱駐外館處）、行政院設立或指定之機構或委託之民間團體驗證之學歷證明文件及成績單（認證章）正本，始得註冊入學，屆時若未如期繳交或經查證結果有不符中華民國教育部「大學辦理國外學歷採認辦法」、「大陸地區學歷採認辦法」、「香港澳門學歷檢覈及採認辦法」之規定，即由貴校取消入學資格，絕無異議。
Admitted applicants must present original diploma and transcripts, officially stamped/sealed by the Ministry of Foreign Affairs (hereinafter referred to as 'Overseas Agencies') or institutions established or appointed by the Executive Yuan or a private agency commissioned by the Executive Yuan, at the time of registration. If the related certificates cannot be submitted on time or are unacceptable in accordance with "Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education" by the Ministry of Education or "Regulations Governing the Accreditation of Schools in Mainland China shall Apply" or "Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao", the undersigned will abandon the enrollment qualification, without any objection.

七、本人保證不具香港或澳門或中華人民共和國國籍
I certify that I do not hold the nationality of Hong Kong, Macau, or the People's Republic of China.

※上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事屬實者，本人願依貴校學則第四十四條之規定辦理，絕無異議。
I authorize this school to check on all of the above information and if any of it is found to be false, I will accept the consequences set forth in University Regulation No. 44.

註：南華大學學則第四十四條規定：「學生所繳學經歷證件，如有假借、冒用、偽造或變造等情事，或入學考試舞弊者經學校查證屬實，或判刑確定者，即予開除學籍，除通知其家長或監護人外不發給與修業有關之任何證明文件。如在畢業後發現，勒令繳還畢業證書，並公告取消畢業資格。」
Note: NHU Regulation No.44 states: "If the documents submitted by new students for admission are found to be forged, fraudulent or altered, etc., the student's acceptance for admission or student status will be revoked. No other documentation of this will be provided beyond notification of the student's parent or guardian.

申請人（具結）人簽名　　日期

Applicant's (Declarant) signature_____ Date_____

附件 4

南華大學個人資料公務使用同意書
Nanhua University Consent Form for the Official Utilization of Personal Data

本同意書說明南華大學國際及兩岸交流處（以下簡稱本處）將如何處理本處所蒐集到的個人資料。當您勾選「我同意」並簽署本同意書時，表示您已閱讀、瞭解並同意接受本同意書之所有內容及其後修 改變更規定。若您未滿二十歲，應於您的法定代理人閱讀、瞭解並同意本同意書之所有內容及其後修改變更規定後，方得使用本服務，但若您已接受本服務，視為您已取得法定代理人之同意，並遵守以下所有規範。

This consent form delineates the procedures by which the Office of International and Cross-Strait Affairs at Nanhua University (hereinafter referred to as "the Office") will manage the personal data that is collected. By selecting 'I Agree' and signing this consent form, you confirm that you have thoroughly read, comprehended, and consented to all terms specified herein, including any future amendments. In the event that you are under the age of 20, it is required that your legal guardian reviews, understands, and consents to all terms of this consent form, including any subsequent modifications, prior to your utilization of this service. Nevertheless, should you have already availed yourself of the service, it will be assumed that you have secured consent from your legal guardian and agree to adhere to all relevant regulations.

一、基本資料之蒐集、更新及保管

I.Acquisition, Revision, and Preservation of Personal Information

1. 本處蒐集您的個人資料在中華民國「個人資料保護法」與相關法令之規範下，依據本校【隱私 權政策聲明】，蒐集、處理及利用您的個人資料。
2. 本處因執行業務所蒐集您的個人資料包括姓名、原屬機構、護照號碼、身份證字號/居留證號/ 統一編號、生日、國籍、聯絡方式(電話、E-Mail)等，請於申請時提供您本人正確、最新及完整的個人資料。若您提供錯誤、不實、過時或不完整或具誤導性的資料，您將損失相關權益。
3. 您可依中華民國「個人資料保護法」，就您的個人資料行使以下權利： (1)請求查詢或閱覽。(2)製給複製本。(3)請求補充或更正。(4)請求停止蒐集、處理及利用。(5)請求刪除。
   但因本處執行職務或業務所必須者，本處得拒絕之。 若您因行使上述權利，而導致權益受損時，本處將不負相關賠償責任。

1. The Office gathers your personal information in accordance with the Personal Data Protection Act of the Republic of China (Taiwan) and relevant regulations. The collection, processing, and utilization of your personal data will adhere to Nanhua University's Privacy Policy Statement.
2. The personal data collected by the Office for administrative purposes encompasses, but is not limited to, the following: name, affiliated institution, passport number, national ID number/residence permit number/unified business number, date of birth, nationality, and contact information (including phone number and email address). It is imperative that the

information you provide is accurate, current, and complete at the time of application. Failure to provide correct, truthful, up-to-date, complete, or non-misleading information may result in the forfeiture of associated rights and benefits.

3. In accordance with the Personal Data Protection Act of the Republic of China (Taiwan), you are entitled to the following rights regarding your personal data:
   (1) The right to request access to or review your personal data.
   (2) The right to request a copy of your personal data.
   (3) The right to request the supplementation or correction of your personal data.
   (4) The right to request the cessation of the collection, processing, or use of your personal data.
   (5) The right to request the deletion of your personal data.

   However, should the Office be obligated to retain the data for official duties or legal requirements, such requests may be declined. The Office bears no responsibility for any loss of rights or benefits that may arise from the exercise of these rights.

二、蒐集個人資料之目的

II. Purpose of Collecting Personal Data

1. 本處為執行招生業務之相關作業所需。
2. 當您的個人資料使用方式與當初本處蒐集的目的不同時，我們會在使用前先徵求您的書面同 意，您可以拒絕向本處提供個人資料，但您可能因此喪失您的權益。
3. 本處利用您的個人資料期間為即日起 10 年內，利用地區為台灣地區。

1. The Office collects personal data for the purpose of facilitating admissions-related activities.
2. Should your personal data be utilized for purposes other than those for which it was originally collected, we will obtain your written consent prior to such use. You retain the right to decline the provision of personal data; however, please be advised that this may lead to the forfeiture of certain rights or benefits.
3. The Office will retain and utilize your personal data for a duration of 10 years from the date of collection, with its application confined to Taiwan.

三、基本資料之保密

III. Confidentiality of Personal Data

您的個人資料受到本校【隱私權政策聲明】之保護及規範。本處如違反「個人資料保護法」規定 或因天災、事變或其他不可抗力所致者，致您的個人資料被竊取、洩漏、竄改、遭其他侵害者， 本處將於查明後以電話、信函、電子郵件或網站公告等方法，擇適當方式通知您。

Your personal data is safeguarded and governed by Nanhua University's Privacy Policy Statement. In the event of a breach resulting from a violation of the Personal Data Protection Act, or if personal data is compromised due to natural disasters, incidents, or other force majeure events—including theft, leakage, tampering, or unauthorized access—the Office will inform you through an

appropriate method, such as a phone call, letter, email, or website announcement, once the issue has been identified.

四、同意書之效力

IV. Validity of the Consent Form

1. 當您勾選「我同意」並簽署本同意書時，即表示您已閱讀、瞭解並同意本同意書之所有內容，您如違反下列條款時，本處得隨時終止對您所提供之所有權益或服務。
2. 本處保留隨時修改本同意書規範之權利，本處將於修改規範時，於本處網頁(站)公告修改之事實，不另作個別通知。如果您不同意修改的內容，請勿繼續接受本服務。否則將視為您已同意並接受本同意書該等增訂或修改內容之拘束。
3. 您自本同意書取得的任何建議或資訊，無論是書面或口頭形式，除非本同意書條款有明確規定，均不構成本同意條款以外之任何保證。

1. By selecting I Agree and signing this consent form, you confirm that you have read, comprehended, and accepted all of its provisions. Should you breach any of the terms outlined herein, the Office reserves the right to revoke any rights or services extended to you.
2. The Office retains the authority to modify the terms of this consent form at any time. Any such amendments will be published on the Office's website, and no individual notifications will be provided. If you do not concur with the modifications, we kindly request that you cease utilizing our services. Your continued engagement with the services will be interpreted as acceptance of the updated terms and conditions.
3. Any guidance or information derived from this consent form, whether presented in written or verbal format, does not provide any additional assurances beyond those explicitly articulated in these terms.

五、準據法與管轄法院

V.Governing Law and Jurisdiction

本同意書之解釋與適用，以及本同意書有關之爭議，均應依照中華民國法律予以處理。

The interpretation, application, and any disputes arising from this consent form shall be subject to the laws of the Republic of China (Taiwan).

□我已閱讀並接受上述同意書內容 I have read and accept the terms of the above consent form

當事人簽名（請親簽）Signature of Applicant _(Please sign by hand) _____

年　　月　　日　　Year_____Month_____Day_____

附件 5

授權查證同意書
Authorization

I authorize Nanhua University to undertake a verification of the information I have provided and I authorize：

□Educational Institutions,

□Others_____

To release information, they may have about me and relieve them from any liability for doing so.

Print Full Name_____

Social Security Number_____

University (Graduate School) Student ID Number_____

Date of Birth_____

Date_____

Signature (Full Name) _____