

## Nanhua University Dormitory Rules and Regulations

1. Visiting hours : 9:00 - 17:00. Register at the management office, hand in a valid identification document, and put on a visitor's vest. All visitors must be accompanied by the resident when entering the dormitory room (30 min time limit). No-one of the opposite sex is allowed in the dormitory. Anyone found in breach of the rules will be reported to the Student Rewards and Disciplinary Committee for disciplinary action.
2. Any student that has been found to have breached the rules by moving in or out of rooms without permission, or allowing others to stay in your room, resulting in demerits by the University shall be forced to leave the dormitory. The deposit and all payments already made will not be refunded. The student will also be ineligible to be a resident in the dormitory in future.
3. The access control system to dormitories is directly linked to your student card. The dormitory is accessible 24 hours a day. Please do not change your card, room key, or drawer key without reason.
4. Between 00:00 am - 6:00 am, using the washing machine, tumble dryer, spin dryer, or cookware is prohibited.
5. Loud noises, playing loud music, any other disruptive behavior is strictly prohibited in the hallways and dorm rooms.
6. Please read the "Refrigerator Rules and Regulations".
7. Please do not leave any personal belongings or trash in the hallway, staircase, common room, laundry room, or any public areas.
8. The following is strictly prohibited in the dormitory: Smoking (including inside dorm rooms, balcony, public areas); pets (fish, dog, cat, rabbit, tortoise, etc...). Anyone in breach of these rules will face disciplinary action.
9. Fights, drinking, burglary, and gambling are strictly prohibited in the dormitory.
10. No dangerous or prohibited items (guns, knives, gasoline) are allowed in the dormitory.
11. No drawing, painting, or placing of stickers allowed on tables, chairs, doors, windows, kitchen cupboards, and the ceiling.
12. The installation and use of high voltage electrical appliances such as refrigerators, rice cookers, ovens, induction stoves and gas stoves are strictly prohibited. To prevent fire hazards, cooking inside dorm rooms is strictly prohibited.
13. Guidelines for sorting garbage must be followed. Please do not litter. Please do not throw trash into the toilet. In the case of blocked toilets or drains, students shall bear the costs for any repairs required.
14. The emergency exits are only to be used in case of emergencies. Please do not open or damage the emergency exits or use them to enter the dormitory.
15. If an emergency is suspected to have occurred inside a dorm room, resident students agree to allow dorm staff to open and enter their rooms.
16. All notices or posters must be posted on notice boards. All notices or posters must be registered and stamped at the dorm office and posted by the student dorm committee. No private posts are allowed. [Any person found in breach of these rules and regulations shall be given a verbal warning (for light infringements) or a written notice (for serious infringements or repeat offenders). Parents of serious or repeat offenders will be notified. Serious or repeat offenders will be referred to the Student Rewards and Disciplinary Committee for disciplinary action. Students will not be allowed to be a resident in the dormitory after receiving two written notices ]